

USER MANUAL

BULK TRANSFER

Bulk Upload

Payments

Trade Finance

Inquiries & Services

Card Services

Administration

Payments

Download Bulk Template

Upload File

Draft (233)

Pending Approval (16)

Pending at Bank (54)

Approved (69)

Future Dated (0)

Rejected (17)

Uploaded Files (354)

Select Preference
Standard

Advanced Filter

Search

Download

Filter

Menu

Channel Reference	Entity	Product Group	Product Type	Debit Account	Transfer Date	Bulk Customer Reference	No. of Transactions	Currency	Amount	Status	Action(s)
BK26050000031710		Payment	Bulk Upload Payment Internal Transfer	QAR Current Account	11/05/2026	-	1	QAR	10.00	Draft	
BK26050000031616		Payment	Bulk Upload Payment Internal Transfer	QAR Current Account	11/05/2026	-	1	QAR	10.00	Draft	
BK26050000031732		Payment	Bulk Upload Payment MT103	QAR Current Account	11/05/2026	-	19	QAR	1,356.62	Draft	
BK26050000031755		Payment	Bulk Upload Payment Domestic Transfer	QAR Current Account	11/05/2026	-	2	QAR	121.00	Draft	
BK26050000031763		Payment	Bulk Upload Payment Transfer within AlRayan Bank	QAR Current Account	11/05/2026	-	4	QAR	40.00	Draft	
BK26050000031669		Payment	Bulk Upload Payment Transfer within AlRayan Bank	QAR Current Account	11/05/2026	-	4	QAR	40.00	Draft	
BK26050000031661		Payment	Bulk Upload Payment Domestic Transfer	QAR Current Account	11/05/2026	-	2	QAR	121.00	Draft	
BK26010000025728		Payment	Bulk Upload Payment MT103	QAR Current Account	10/05/2026	-	1	QAR	109.22	Draft	
BK26050000031162		Payment	Bulk Upload Payment Transfer within AlRayan Bank	QAR Current Account	04/05/2026	-	4	QAR	40.00	Draft	
BK26050000031155		Payment	Bulk Upload Payment Internal Transfer	QAR Current Account	04/05/2026	-	1	QAR	10.00	Draft	
BK26040000028209		Payment	Bulk Upload Payment Transfer within AlRayan Bank	QAR Current Account	03/05/2026	-	4	QAR	40.00	Draft	

Bulk transfer allows you to perform multiple Fund Transfers simultaneously by uploading a single file.

- 1

Clicking Download Bulk Template downloads a Bulk CSV template that you can use.
- 2

Click on Upload File.
- 3

You'll be presented with the Bulk Upload screen.

Initiation

Sections

0 %

1 General Details

2 Attachment

3 Preview

Bulk Upload

General Details

General

Entity*
[Dropdown]

Reference

Description
0/200

Product Group*
[Dropdown]

Transfer Date*
[Calendar]

Date selected on calendar will override date in bulk file

Exit

Next

- 4 Select the Entity (if there is only one entity it will be selected automatically)
- 5 Select the Product group.
- 6 Select the transfer date (Can be in future).

Date selected on calendar will override date in bulk file

☒ SDMC 7 ☐ MDMC

You have selected Single Debit Multiple Credit - amounts will appear by payment category on your statement

Domestic currency is allowed (QAR to QAR for Internal, Transfers within AlRayan Bank and Local transfers QATCH)

Some currencies may be standardized to specific decimal places.

Click here for International Transfer Purpose Codes 8 Click here for Domestic Transfer Purpose Codes

[CountryCodes](#)

☐ This transaction is subject to the Terms and Conditions 9 [Terms and Conditions](#)

*Please agree to the terms and conditions to proceed

[Exit](#) [Next](#)

- 7 Select type whether it is SDMC (Single Debit Multiple Credits) or MDMC (Multiple Debit Multiple Credit).
- 8 International and Domestic Transfer Purpose codes as well as the Country Codes can be found by clicking on their respective buttons.
- 9 Tick “This transaction is subject to Terms and Conditions” to approve.

Bulk Upload

Attachment

Valid extensions: CSV.

File Type	Title	File Name	File Size	Actions
	ARB Bulk New TPT	ARB Bulk New TPT.csv	0.637KB	 

You'll find the file uploaded below. You can delete or download the file. Click Submit, and the file will be uploaded.

Successful Upload

Bulk Order

Back To Uploaded Files

List of Bulks (1)

Select Preference
Standard

Advanced Filter

Search

Channel Reference	File System Id	Bulk Customer Reference	Debit Account	Entity	Product Type	Transfer Date	No. of Transactions	Currency	Amount	Status	Action(s)
BK25110000020596	SE25110000020587	-	QAR Current Account		Bulk Upload Payment Internal Transfer	24/11/2025	2	QAR	229.00	Draft	

Showing 1 - 1 of 1 Records

1

Rows per page: 20

Page 11

If the uploaded file Contains no erroneous data (i.e., All fields are compliant with their respective columns), the upload will be successful.

The user can now proceed with the bulk order.

Bulk Order

Download Bulk Template

Upload File

Draft (2)	Pending Approval (1)	Pending at Bank (2)	Approved (7)	Future Dated (0)	Rejected (4)	Uploaded Files (47)	
Select Preference Standard							
Advanced Filter							
							Search
File System Id	Entity	Product Group	File Name	Upload Date	Status	Action(s)	
SE26060000035557		Payment	ARB Bulk 25062026.csv	30/06/2026	Successful	View Bulks	
SE26060000035547		Payment	ARB Bulk 25062026.csv	30/06/2026	Successful		

Click on View Bulk to see the bulk entry added to the system with its own reference.

Bulk Order

Back To Uploaded Files

List of Bulks (1)

Select Preference
Standard

Advanced Filter

Search



Channel Reference	File System Id	Bulk Customer Reference	Debit Account	Entity	Product Type	Transfer Date	No. of Transactions	Currency	Amount	Status	Action(s)
BK25110000020596	SE25110000020587	-			Bulk Upload Payment Internal Transfer	24/11/2025	2	QAR	229.00	Draft	   

Showing 1 - 1 of 1 Records



Rows per page: 20Page 11

You can proceed with the bulk order by clicking on **Edit**. You can also access the Bulk order from the **Draft** section on the Bulk landing screen.

The General page will show you the bulk details.

Bulk Order: BK25110000020596

General

Bulk Details

Entity*

Product Group*

Payment

Product Type*

Internal Transfer

☒ SDMC

You have selected Single Debit Multiple Credit - amounts will appear by payment category on your statement

Domestic currency is allowed (QAR to QAR for Internal, Transfers within AlRayan Bank and Local transfers QATCH)

Parent Reference

SE25110000020587

Transfer From*

QARCurrent Account

Q

Transfer Date*

24/11/2025

Bulk Customer Reference

Exit

Next

The next section shows the transactions that are created from this bulk order.
Proceed by clicking next which takes you to the preview section where you can go back, exit, or submit.

8

Bulk Order: BK25110000020596

Transactions

Bulk Summary

Total Number of Transactions
2

Total Amount of Transactions
QAR 229.00

Highest Amount of Transactions
QAR 115.00

Add Transaction

List of Transactions

Advanced Filter

Q Search

☐	FT Reference	Beneficiary Name	Beneficiary Account	Currency	Amount	Status	Product Status	Action(s)
	FT25110000020597	QA Account	Current	QAR	114.00	Incomplete	Pending	
	FT25110000020598	QA Account	Current	QAR	115.00	Incomplete	Pending	

Showing 1 - 2 of 2 Records

1

Rows per page: 10

Page 1 1

Move to New Bulk

Exit

Previous

Next

Proceed by clicking **Next** which takes you to the preview section.
Click **Previous** to go back, **Exit** to exit the screen and save the transfer as **Draft**, or **Submit** to submit the transaction.

Failed Upload



Secure Email: SE25110000018438

All dates are in dd/mm/yyyy

Transaction Information

Company Name

Sub Product Code

Bulk File Upload

Product Code

Secure Email

Event

New

General Details

General

Entity

Upload Format

Single

Product Type

*

Bulk Posting Type

MDMC

Application Date

18/11/2025

Bank

ARB

Product Group

Payment

Transfer Date

18/11/2025

File Name

ARB Bulk New TPT_Intermed.csv

Failed Records

Line Number	Column Number	Fail Reason
0	0	File Parser Exception Error
1	15	Invalid Purpose Code
1	5	Credit Account doesnt exist

This transaction is subject to the Terms and Conditions

No

Click the View button.
A pop-up page appears.

This page will show the bulk upload details, as well as the Failed records along with their Fail Reasons.
Once you address the reasons for failure, you can still reupload the modified csv file and check.