

USER MANUAL

BILL PAYMENT

Bill Registration



PaymentsTrade FinanceInquiries & ServicesCard ServicesAdministration

Last Login on May 18, 2026 10:38 AST

Calendar2026

<May>

Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9
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17	18	19	20	21	22	23

Entity Maintenance

Jurisdiction Maintenance

User Maintenance

Data Maintenance

Payee Maintenance

Alerts Maintenance

Report Designer

Audit Queries

This module enables you to pay Telecom bills (Ooredoo) and Utility (Kahrama), as well as perform Tax Payments.

To begin, you'll have to register a bill first.
Go to **Administration > Payee Maintenance** and click **Bill Payment**. Here, you can register, edit, and delete bills.

PaymentsTrade FinanceInquiries & ServicesCard ServicesAdministration

Last Login on May 18, 2026 15:42 AST

Change Profile

Entity Maintenance

Jurisdiction Maintenance

User Maintenance

Data Maintenance

Payee Maintenance

Bill Payment

Alerts Maintenance

Report Designer

Audit Queries

List of Registered Payees

Payee Name

Category

Status

Actor

Search

1 - 9 of 9 items

10 | 25 | 50 | 100

1

Payee Name	Category	Payee Description	Status	Maker User	
Ooredoo Billing	Telecom Registered				  
Ooredoo Billing	Telecom Registered				  
Kahrama Billing	Utility Registered				  
Ooredoo Billing	Telecom Registered	CEO Mble Bill			  
Kahrama Billing	Utility Registered				  
Ooredoo Billing	Telecom Registered	Ooredoo Billing			  
Ooredoo Billing	Telecom Registered	512post			  
Ooredoo Billing	Telecom Registered	513top			  
Ooredoo Billing	Telecom Registered				  

1

Register Bill Payment

- 1

To register a bill, click on Register Bill Payment. You will be presented with 2 choices:

Ooredoo Billing

Kahrama Billing

Clicking either will open this screen.

You have to select an entity.

You can enter a description for the bill. (Optional)

Select a **Service Name** and enter a **Service Number**.

ALRAYAN BANK

بنك الريان

Payments

Trade Finance

Inquiries & Services

Card Services

Administration

Account Summary

PDC Account

Fund Transfers

Fawran Services

Bill Payment

Cheque Services

Bulk Services

Term Deposit

2026

Th

Fr

Sa

1

2

7

8

9

14

15

16

21

22

23

24

25

26

27

28

29

30

31

Events

18/05/2026

BK26050000032616

Bulk Order

Issue Date Transaction

BK26050000032621

Bulk Order

Issue Date Transaction

BK26050000032830

Bulk Order

Issue Date

FT26050000032121

Fund

Issue Date

Hi Maker,

Your overall balance is

QAR 0.00

View all Accounts

Transactions in Progress

	Events	Counterparty	Entity	Entity/ Applicant Name	CCY	Amount	Status	Channel Reference
FT	New				QAR	100.00	Uncontrolled (Pendin...	FT2605000003:
FT	New				CCY	Amount	Incomplete (Draft)	Channel Reference
FT	New				CCY AED	Amount 100.00	Incomplete (Draft)	Channel Reference
FT	New				CCY QAR	Amount 100.00	Incomplete (Draft)	Channel Reference
FT	New				CCY QAR	Amount 1.00	Incomplete (Draft)	Channel Reference
FT	New				CCY	Amount	Status	Channel Reference

To access the **Bill payments**, navigate to **Payments**, then select **Bill Payment**.

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Payments

Trade FinanceInquiries & ServicesCard ServicesAdministration

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1

Service Payments

2

Tax Payments

Bill Payments

Transactions under the "Approved" section are processed and will be released as per the SLA

Registered Bills (8)

Draft (103)

Pending Approval (31)

Pending at Bank (12)

Approved (47)

Rejected (26)

Select Preference
Standard

Advanced Filter

Category

Payee Name

Service Name

Service Number

Action(s)

Utility Registered

Kahrana Billing

Kahrana

32273

Utility Registered

Kahrana Billing

Kahrana

88991

Telecom Registered

Ooredoo Billing

Ooredoo Hala Top-up

50653168

Telecom Registered

Ooredoo Billing

Ooredoo Postpaid

512

Telecom Registered

Ooredoo Billing

Ooredoo Hala Top-up

513

Telecom Registered

Ooredoo Billing

Ooredoo Postpaid

50653168

Telecom Registered

Ooredoo Billing

Ooredoo Hala Top-up

99763400027

Telecom Registered

Ooredoo Billing

Ooredoo Postpaid

99763400027

Showing 1 - 8 of 8 Records

Rows per page: 20

Page: 11

On this screen, you’ll be presented with 2 options:

- 1

Service Payments (Telecom and Utility)
- 2

Tax Payments

Service Payments

Bill Service Save

General Details

Applicant Details

Entity* Service Number*

Transfer From*

Transaction Details

Category Name 1 **Payee Name**
Telecom Ooredoo Billing

Service Name
Ooredoo Postpaid

Currency* Amount*
QAR

Transfer Date Customer Reference
24/11/2025

Transaction Remarks

Exit Next

To initiate a service payment, click on **Service Payments**.

- 1 Select the category you want to pay for:
Telecom
Utility

Service Details ×

2 Category Name* Payee Name* Service Name*

3

Telecom

Utility

Cancel OK

- 2 Select the Payee Name (Ooredoo Billing/Kahrama Billing) and the Service Name (Ooredoo Hala Top-up or Ooredoo Postpaid/Kahrama).
- 3 Click OK.

Bill Service

Save

General Details

Applicant Details

Entity*

Service Number*

Transfer From*

1

Transaction Details

Category Name

Telecom

Payee Name

Ooredoo Billing

Service Name

2

Ooredoo Postpaid

3

Currency*

QAR

Amount*

Transfer Date

24/11/2025

Customer Reference

Transaction Remarks

4

Exit

Next

- 1 Here, you'll select the Service Number and the Transfer From account (debit account).
- 2 Once you select a service number, the Bill Date, Due Date, and Outstanding Amount fields appear.
- 3 Selecting a debit account from the Account From field, shows the available amount on that account.
- 4 Proceed by clicking Next which takes you to the preview section where you can go back, Exit, or Submit.

Tax Payments

Payments Trade Finance Inquiries & Services Card Services Administration

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GTA Bills

Search Criteria
Select an entity and provide the TIN to begin your search.

Entity* 1

Commercial Registration

TIN Number* 2
Enter the Tax Identification Number

Bill Payment Listing 3 Search

You can pay your taxes using the Tax Payments functionality.

Click on Tax Payments.

You will be presented with the GTA Bills page.

- 1 Here, once you select an entity, your company's commercial registration no. will be auto-populated (provided your company has one).
- 2 Enter you TIN number.
- 3 Once these details are entered, click Search.

Payments Trade Finance Inquiries & Services Card Services Administration

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Select an entity and provide the TIN to begin your search.

Entity*

Commercial Registration

TIN Number*

Enter the Tax Identification Number

Bill Payment Listing

Advanced Filter

Bill Number	Item Date	Item Description	Item Due Date	Item Price	Currency	Action
	12/05/2026 20:02:42	-	09/10/2025 00:00:00	1000000000.0	QAR	View

Showing 1 - 1 of 1 Records

Rows per page: 10 Page: 1 1

You should now see your pending tax payments.

To pay a tax, click the View button in “Action” column.

You will be presented with a Bill details screen similar to the one from the Service Payments module.

Selecting a debit account from the Account From field, shows the available amount on that account.

Proceed by clicking **Next** which takes you to the preview section where you can go back, **Exit**, or **Submit**.